

Town of Bredenburg

EMERGENCY PLAN

1. INTRODUCTION (See Emergency Planning Act, 1989)

This plan is to provide direction for a response to an emergency affecting the Town of Bredenburg. It is important, that the Council and Mayor and those persons who will be responding to an emergency know contents of this plan.

The elected officials will direct and control emergency operations at all times through the implementation of this plan.

This plan may be implemented in whole or in part, with or without a Declaration of Local Emergency. Use of the Emergency Powers found in Section 10 of this plan, requires a Local Emergency to be declared.

An Emergency Coordinator will be appointed by Council.

In the event that a Local Emergency is to be declared see Section 10.

2. AIM

The Town of Bredenburg Emergency Plan will be implemented to prevent or limit:

- The loss of life;
- Harm or damage to the safety, health or welfare of people; or
- Damage to property or the environment.
- Continue and/or restore essential services

This emergency plan does not apply to those day-to-day situations, which are dealt with by the Fire, Police or Emergency Medical Services.

An emergency, by its very nature requires an immediate response from various agencies acting on behalf of the Town of Bredenburg. A town, whose resources are exceeded in meeting the needs of evacuees, from another community, may declare a Local Emergency to acquire resources necessary to meet those needs.

3. HAZARD ANALYSIS

The Town of Bredenbury has experienced or is likely to experience the following:

- a. Blizzard/Winter Power Failure
- b. Dangerous Goods – Transport, Storage
- c. Fire – major Building
- d. Fire – Grass
- e. Flood - Gradual (run-off)
- f. Pipeline Explosion/Leak
- g. Tornado, Severe Windstorm
- h. Transportation – Road/Bus Accident
- i. Public Event Control (crowds, security, traffic)

4. EMERGENCY NOTIFICATION SYSTEM

Upon the receipt of a warning of a real or potential emergency, that person will immediately contact one of the individuals listed under the Community Warning Section’s Emergency Notification.

It is the responsibility of the members of the Emergency Operations Centre Management Team to notify their staff and volunteer Organizations. The Emergency Operations Centre management Team’s phone numbers are under the Warning section.

Where a threat of an impending emergency exists, the Emergency Operations Centre Management Team will be notified and placed on alert. The Emergency Coordinator or designate may open the Emergency Operation Centre in order to coordinate the response to the emergency and/or to coordinate public information.

5. IMPLEMENTATION OF THE EMERGENCY PLAN

Implementation of the plan may be one by the Council and/or Mayor, the Emergency Coordinator, or emergency services personnel.

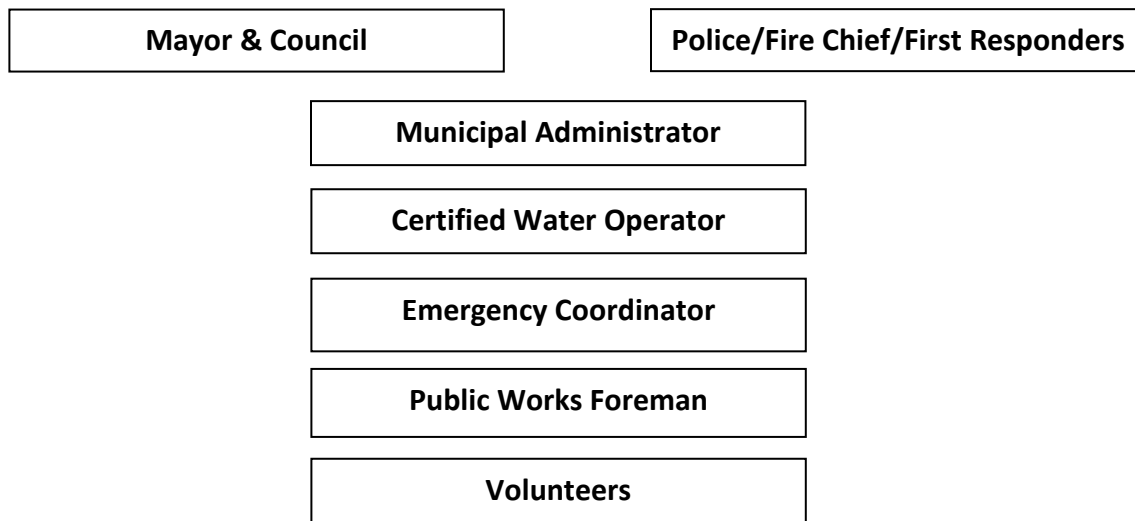
Emergency response personnel may take such action(s) as may be required to protect lives and proper in the Town of Bredenbury.

In the event of an Emergency, this Emergency Plan can be implemented without declaring a Local Emergency. In an Emergency, call Saskatchewan Public Safety and Sask911 at (306) 787-9563, who will in turn, notify provincial departments and agencies.

6. EMERGENCY OPERATIONS CENTRE MANAGEMENT TEAM

The Emergency Operations Centre Management Team will direct and control the response to the emergency. The Emergency Operations Centre Management Team will be responsible for providing essential services and resources to the community and to the Emergency Site Team. The Emergency Operations Centre Management Team will consist of the following: Emergency Coordinator, Municipal Administrator, Public Works Foreman, Police/RCMP or alternate (may be required at emergency site), Fire Chief or alternative (maybe required at emergency site), Mayor, Councillors, First Responders.

Organizational Chart:



7. EMERGENCY OPERATIONS CENTRE

The Emergency Operations Centre Management Team will report to the Emergency Operations Centre located at 201 – 3rd Street (Town office). In the event that this operation centre cannot be used, then the secondary location will be the Town Shop located at 204 Broadway Avenue.

8. MUSTER POINT LOCATIONS

- a. Rink – Dominion Street & Arundel Avenue
- b. Hall – Lions Park across Third Street
- c. Busy Bees – Kensington Avenue in front of old Fire Hall
- d. Town Office – Memorial Park across Third Street
- e. Church – South East of church in Rink Parking Lot

9. EMERGENCY OPERATIONS CENTRE MANAGEMENT TEAM'S RESPONSIBILITIES

The Emergency Coordinator will ensure the following responsibilities are considered and/or completed:

- a. Calling out municipal emergency services in response to the emergency.
 - b. Confirming the appointment of the Emergency Site Manager (In consultation with the Council and or Mayor when possible) all responding emergency services must be informed of the appointment.
 - c. Determine if the location of the Emergency Operations Centre is appropriate.
 - d. Consult with the Emergency Site Manager and the Council and/or Mayor to determine if a Declaration of Local Emergency is required. The Declaration of Local Emergency when properly completed must be submitted to Sask. Public Safety & Sask911.
 - e. Providing adequate communications form the Emergency Operations Centre to the Emergency site (radio/telephone/message runners).
 - f. Establish/confirm public inquiry phone numbers
 - g. Determine whether an evacuation of residents I required. Overseeing that the needs of the evacuated residents are being met. The receiving community must be notified that an evacuation is underway and whether or not the evacuees require accommodation, food and other services.
 - h. Discontinuing of utilities or services provided by public or private concerns i.e. power, water, gas, closing down stores, schools, etc.
 - i. Implement mutual aid arrangements with neighbouring communities.
 - j. Determine if volunteers are required.
 - k. Determine if transportation is required for evacuation of persons for the moving of supplies.
 - l. Ensure that the residents of the community are updated on the response to the emergency. (Information may be circulated, by informing television, radio and newspapers).
 - m. Expend monies as authorized to deal with the emergency
 - n. Notify the response personnel and residents of the termination of the local emergency.
 - o. Submit Termination of Local Emergency form to Sask. Public Safety & Sask911.
 - p. Maintain a log of all activities and decisions made and submitting all records to the Emergency Coordinator.
 - q. After the emergency conduct a review of emergency response procedures and made amendments to the emergency plan where required.
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10. DECLARATION OF LOCAL EMERGENCY

The Council, or in the absence a quorum of council, the Mayor may declare a Local Emergency. This decision is usually made after consulting with members of the Emergency Operations Centre Management Team and especially with the EMO Coordinator and Emergency Site Manager. The Council or the Mayor must fill out the Declaration of Local Emergency contained in the attachments.

Upon declaration of the Local Emergency, the Council and/or Mayor shall notify:

- a. The residents of the community
- b. Minister of Corrections and Public Safety through Public Safety & Sask911; and
- c. Neighbouring municipalities and communities as may be required. The extraordinary powers listed in Section 10 of this plan can only be utilized after the council, or in the absence of a quorum of council, the Mayor have declared a Local Emergency.

11. EMERGENCY POWERS (See Emergency Planning Act, 1989)

Emergency powers may only be used after a Local Emergency has been declared. The Council may do all acts and take all proceedings that are reasonably necessary to meet the emergency (see Section 21 of the Emergency Planning Act, 1989 in the attachments). Council and Mayor.

12. ORGANIZATION CONTROL

The Council and in the absence of a quorum of Council the Mayor will control and direct the emergency operations at all times. In the absence of Council, the Mayor will assume responsibility of directing emergency operations.

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- a. Council and Mayor
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 - b. Municipal Administrator
 - Advise the Council and Mayor on legislation and procedures and of developments to the emergency situation and response.
 - Manage and coordinate Emergency Operations Centre Management Team Activities.
 - Manage and coordinate the emergency response
 - Maintain financial and other records pertaining to the emergency operations.
 - c. Emergency Coordinator
 - Ensure that the EOC is set up
 - Assist administrator in all duties
 - Coordinate post-emergency reporting and preparation of reports
 - Shall ensure amendments to the emergency plan are made
 - Ensure reliable and secure telecommunications are established between the Emergency Site and the Emergency Operations Centre
 - Coordinate communications procedures

- Arrange for additional communication resources with SaskTel and other public and private agencies and/or organizations
- Develop and maintain a Transportation Resource List of various vehicles and their capacities
- Coordinate the transportation of personnel and materials
- Develop and maintain Evacuation and Reception Resource Lists
- Coordinate and develop Evacuation and Reception arrangements with neighbouring municipalities
- Arrange for food, lodging, personal-services, and clothing, registration and inquiry services.
- Develop and maintain listing of volunteer organizations and/or people
- Liaise with other government agencies to help coordinate volunteer activities in an emergency
- Develop and maintain resource listings of equipment
- Coordinate the utilization of these resources in an emergency
- Develop timely media releases concerning the emergency for release to radio stations, television and newspapers.
- Deliver media briefings or brief the community's official spokesperson

13. EMERGENCY SITE MANAGEMENT TEAM

In general, the Emergency Site Manager, will be the Senior Police, Fire, Ambulance or Works person, or other person appointed by Council and/or Mayor after consulting with the EMO Coordinator

a. Emergency Site Manager

- Manage and control the Emergency Site Operations
- Keeps the Emergency Operations Centre informed of all operation activities and resource requirements at the site.
- Determines the inner and outer perimeter of the emergency site

b. Police

- In addition to their normal day-to-day duties, the police will provide:
- The Emergency Site Manager, unless circumstances dictate otherwise;
- Security at the emergency site;
- A temporary Morgue if required; and
- Assist in the evacuation of people.

c. Fire Services

- In addition to their normal day-to-day duties, the fire service will provide:
- The Emergency Site Manager, unless circumstances dictate otherwise;
- Assistance in the evacuation of people; and
- Initiation of Mutual Fire Aid if required.

d. Emergency Medical Services

- In addition to their normal day-to-day duties, ambulance service will provide:

- The Emergency Site Manager, unless circumstances dictate otherwise;
- Casualty evaluation
- First aid on-site; and
- Casualty sorting and transportation

14. TERMINATION OF LOCAL EMERGENCY

The local emergency may be terminated at any time by:

The Council; or The Minister responsible for the Emergency Planning Act, 1989.

Upon termination of an emergency, the Council and/or Mayor will notify:

Saskatchewan Public Safety & Sask911; and Neighbouring municipalities and communities, as required.

15. REVIEW OF PLAN

This plan shall be reviewed and exercised annually (or as directed by Council) and amended and distributed as necessary.

16. ATTACHMENTS

- Emergency Planning Act, 1989
- Declaration of Local Emergency
- Warning system & Public Information Plan/ Evacuation and re-entry Contingency Plan/Emergency Social Services Plan
- Emergency Contact List
- Emergency Social Services Plan
- Maps –Muster Points, Town Buildings, etc.
- Essential Telephone List Contacts WITH Telecommunications, Resources

EMERGENCY CONTACT LIST

| | | |
|---|---|---------|
| Mayor – Russell Slowski | 306-898-2076, 306-641-5922 | |
| CAO – Kim Varga | 306-898-2055, 306-740-7325, 306-745-6313 | |
| Public Works Wayne Mountain | Mobile 306-744-7719, 306-745-3875; 306-745-8850 | |
| Councillor – Terry Kitzul | 306-898-2218 | |
| Councillor – Ken Morrison | 306-621-7073 | |
| Councillor – Ken Reykjalin | 306-898-2254 | |
| Councillor – Pat Morrison | 306-621-8409 | |
| Mennonite Disaster – Evan Penner | 306-898-2121 | |
| First Responder – Tony Friesen | 306-898-4404, 306-898-2101, 306-898-2334 | |
| RM of Saltcoats Reeve – Don Taylor | 306-898-2065, | |
| RM of Saltcoats Ron Risling | 306-744-2202 | |
| RM of Saltcoats Councillor – Terry Hall | 306-898-2123 | |
| Access Communications | 306-783-1566 | |
| Sask Tel | 611 | |
| Sask Power | 310-2220 | |
| Sask First Call | 1-866-828-4888 | ID#2771 |
| Sask Energy | 1-888-700-0427 | |
| Red Cross | 306-721-1600 | |
| Police/Fire/Ambulance | 911 | |
| Bredenbury Fire Chief Brad Atlwasser | 306-898-2071 | |
| Churchbridge Fire Chief Kevin Eskra | 306-896-2313 | |
| Saltcoats Fire Chief - Harry Smith | 306-744-2877 | |
| Spill Line | 1-800-667-7525 | |
| Water Security Agency (Derick Hoehn) | 306-728-7492 | |
| Public Health (Johnathon Thiesen) | 306-786-0600 | |
| Sask. Public Safety | 1-888-953-3693 | |
| Highway Hotline | 1-888-335-7623 | |
| CPR Local Station | 306-898-4677 | |
| Esterhazy Hospital | 306-745-3973 | |
| Esterhazy Doctor Medical Clinic | 306-745-6681 | |
| Langenburg Health Care Complex | 306-743-2661 | |
| Yorkton Hospital | 306-782-2401 | |
| STARS Regina | 306-564-7900 | |
| Regina General Hospital | 306-766-4444 | |
| Plumbers: Westberg | 306-744-8116 | |
| : Toews | 306-744-2759 | |
| Electricians: Wards Electric | 306-744-2269, 306-744-2294 | |

PUBLIC WARNING AND INFORMATION PLAN

EVACUATION & RE-ENTRY PLAN

SOCIAL SERVICES PLAN

The Warning system will consist of the Fire Bell ringing, if possibly the fire sirens going around town, assisting people with evacuation, etc. With Water Advisories there will be papers delivered door to door. Also, posters explaining procedures will be placed at the town office at 201-3rd Street and at the Post Office at 160-3rd Street. Longer term information will be placed in local newsletters.

The town will be evacuated by bus, vans, and any other vehicles available. Evacuation will be at a Muster point if residents are able to get their on their own. Door to Door evacuation will be available for those that need assistance. Residents will be re-entered into the community the same way.

Social Services Plan includes: places for shelter and local arrangements for food and water.

ESSENTIAL'S CONTACT LIST

PUBLIC NOTICE LIST

| | |
|-------------------|----------------------------|
| Yorkton This Week | 306-782-2465 |
| CTV News | 306-786-8400, 306-786-8444 |
| Four Town Journal | 306-743-2299, 306-896-2342 |
| Miner Journal | 306-745-6669 |
| CJGX Radio | 306-782-2256, 306-783-4319 |
| CFGW FM Radio | 306-782-9410, 306-783-4319 |

ANIMAL CONTROL

| | |
|-----------------------------------|----------------------------|
| Angels of Hope, Olga Mosiman | 306-898-2343 |
| SPCA | 306-783-4080 |
| DNR – Dan Stackler or Dale Wyatts | 306-786-1464, 306-786-1467 |
| Esterhazy Vet Clinic | 306-745-2922 |
| Langenburg Vet Clinic | 306-743-5456 |

FOOD & FUEL

| | |
|---|----------------------------|
| Mings | 306-898-2127 |
| Bredenbury Grocery Store | 306-898-2151, 306-898-4491 |
| Coop-Churchbridge Grocery | 306-896-2575 |
| Coop- Agro | 306-896-2533 |
| Bredenbury Bar & Grill (Food) | 306-898-2220, 306-621-3302 |
| Town & Country (fuel) | 306-898-2912 |
| Churchbridge Bottled Water, Randy Weiss | 306-745-3344, 306-745-7452 |
| Tony's Restaurant (Food) | 306-896-2778 |
| Saltcoats Hotel (Food) | 306-744-2963 |
| Thorsness Saltcoats (Food, Bottled water) | 306-744-2311 |

SHELTER

| | |
|---------------------|---------------------|
| Mennonite Church | 306-744-8183 |
| Saltcoats School | 306-744-2303 |
| Saltcoats Care Home | 306-744-2353 |
| Railside Home Shop | 306-898-2334 |
| Bredenbury Hall | 306-898-2162 |
| Bredenbury Rink | 306-898-2231 |
| <u>Town Shop</u> | <u>306-898-2010</u> |

EQUIPMENT LIST

| | |
|----------------|--------------|
| Town & Country | 306-898-2012 |
|----------------|--------------|

- Tractor and FEL
- Tow Truck
- Welding and Mechanical repairs

EMW

306-744-2675, 306-621-7073

- Portable generators
- Portable lighting
- Portable welding equipment
- All terrain forklifts
- Bobcat
- Various man lifts
- Picker trucks
- Qualified equipment operators
- Steel supplies
- Good Sprit School Division Bus (Anita) 306-898-2158, 306-744-7781
- GSSD Office 306-786-5500
- GSSD Bus Transportation 306-786-5505
- Town of Churchbridge 306-896-2240
- Portable generators
- Water pumps
- Town maintenance equipment
- Equipment operators
- Town of Saltcoats 306-744-2212, 744-2295, 744-7885
- Portable generators
- Water pumps
- Town maintenance equipment
- Water tech
- Equipment operators
- Cage
- RM of Saltcoats 306-744-2259
- Road graders
- Heavy equipment operators
- Newton Landscaping 306-621-8538
- Chris's Septic 306-898-2028, 306-745-8572
- City of Yorkton
- Public Works 306-786-1760
- Planning & Engineering 306-786-1730
- Water & Sewer 306-786-1760
- Landfill 306-786-7499
- Mennonite Church 306-744-8183

- Castleton Industries 306-744-2944
 - All terrain forklift
 - Steel supplies
- Mosaic Potash 306-745-4200, 306-745-5200
- Pro Con 306-745-5299
- RCMP Langenburg, Esterhazy 306-743-5600, 306-745-4740
- Ottenbreit Sanitation 306-783-6995
- Penn Truss 306-744-2403
- Parkland Manufacturing 306-898-2210
- Man Lift
 - Operators
 - Labour
 - Tico Construction 306-744-2728
 - Pine Ridge Construction 306-896-7572, 306-896-7571
 - Man Lift
 - Operators
- L&M Building Movers 306-744-2412
- Large Hydraulic Jacks
 - Large Steel Beams
 - Winch Trucks